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## **CHBA Senior Representative Regulations**

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# 2024 CHBA Senior Representative Regulations

## 1. INTRODUCTION

Coffs Harbour Basketball has a very proud and successful history with their representative program and are considered the most successful Country League Association in the North. Our Players are proud to be a part of such an extremely successful representative program and acknowledge much of the success of the CHBA Representative Program is due to the many hours of work our volunteers provide towards the development of Coffs Harbour Basketball, it's players, coaches and referees.

## 2. PROGRAM OBJECTIVES

- To improve the overall quality of our players, coaches and referees
- To provide ongoing development for our players, coaches and referees
- To build and promote team and association unity
- To develop an association style of play making for a much more efficient transition of players throughout the program under the guidance of different coaches
- To provide effective communication channels so that the expectations of all participants in the representative program are managed
- To provide a safe and friendly environment to allow consistent high- level performance by all program participants

### Key aspects of the program include:

- Constant skill development
- Fostering a desire and effort to improve
- Instilling a commitment to the association, the team and the individual
- Developing a positive attitude towards teammates, coaches, referees and the opposition
- Enjoying the game of basketball

As an association we will focus on the aspects of the game which give our players the greatest chance of developing as players and achieving at the highest possible level, the goals of the association, team and individuals. These are inclusive of:

- Constant and committed focus on basketball fundamentals
- Motion principles
- Work ethic

## 3. PLAYER SELECTION

The aim of the Program is to encourage each individual player to improve their skills and assist each team to achieve its highest possible level.

CHBA have excellent, qualified coaching staff who are all volunteers. CHBA is extremely proud of and thankful for the efforts of our coaches who dedicate immense time, personal and financial sacrifices to assist your child in achieving the best outcome and it is important that all CHBA players are supportive of them.

### How many players will be selected?

Teams consist of but are not limited to 10 players. It is recognised that Senior Waratah League is at an elite level and players must be of like capabilities and be able to consistently compete at a high level. At the conclusion of trials, coaches will have the discretion, in consultation with selectors, to name a reduced team if they are unable to finalise 10 suitable players. Coaches will have the discretion as to how they fill the remaining positions in their team, if they so wish, after consulting with the Rep Committee.

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## Reserves

It is also recognised that a coach may have more than 10 players of like capability to compete at Senior Waratah League level and will have the option of selecting a squad. All players as part of that squad must be willing to practice with the team and will only participate in games when required. This will be clearly outlined to any players prior to their selection.

## Development Players

From time to time Junior REP players, if over the age of 16, will be invited to train and play with the Senior REP Team however the athlete must ensure that their first commitment is always with the junior team, in both training and competition. Junior players are not permitted to represent at senior level without fulfilling junior representative commitments.

## Registration

All players must be registered or affiliated with CHBA to participate in the Senior Waratah League and it is the responsibility of the player and/or their parents to ensure their registration is current. Registration/affiliation is not covered under representative fees and is an additional cost to participants.

Whilst playing representative basketball for CHBA, players are to remain a registered or affiliated member of CHBA for the duration of the representative season.

## Selection Information

While every effort is made to be constantly refining our selection processes, subjectivity remains an unavoidable element of selection to a CHBA Representative Team. Please be aware that selection is one of the most difficult times of year for CHBA.

The following are factors that will be considered during the selection process:

- Ability to compete at Waratah Senior League
- Demonstrated high level of performance at selection trials (except where the athlete is exempted from attendance at selection trials by CHBA).
- Athletic ability, desire and dedication to become a player at the highest possible level.
- Potential to be socially compatible and display a sense of "team ethic" within a group.
- Highly receptive to coaching and highly cooperative within the team coaching environment.
- Demonstrated attitude displaying excellent self-discipline and standards of personal behaviour.
- Outstanding desire and commitment to working hard at improving mental, physical and basketball skills.
- Any other criteria that the selectors see fit to apply in helping them to select the teams that they believe will be the best able to represent CHBA at Waratah Senior League.

## Eligibility of Players for Selection

To be eligible for selection players must:

- Acknowledge that they are prepared to operate within CHBA rules and regulations by signing the Player Trial Application.
- Attend the open trials as determined by CHBA (Any absences must be explained, communicated to and approved by CHBA)

## Selection Panels & Processes

- The selection panel for each team will consist of minimum three selectors. Wherever possible, this will be the Head Coach and independent selectors. Wherever possible the independent selectors will not be related to any player trialling for that age group and we endeavour for them to be a current representative coach
- Selectors will attend selection trials. In cases where agreement cannot be reached the final decision will rest with the head coach who will then submit the selected team to the Rep Committee.

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## Selection Attendance

Any athlete who believes that they have a legitimate reason for being unable to comply with any part of the selection eligibility, selection criteria and/or procedures may appeal to CHBA Representative Director to be considered in the selection process along with the other athletes. CHBA reserves the right to consider each case on its merits and the decision of CHBA will be final.

Legitimate reasons could include such situations as:

- Being unable to trial because of injury (medical evidence must be provided)
- Inability to gain release from an elite sports program. Written evidence would be requested.
- Inability to gain release from a school event. Written evidence would be requested.
- Inability to gain release from a family commitment. E.g. Wedding, family holiday.
- Other circumstances – will be considered by the Representative Director on a case-by-case basis with reference to the timing and impact of any decision.

If a coach feels a player is not meeting the required commitment or responsibilities to the team, the coach will outline the concerns to the Representative Director and a player may be withdrawn from the team and replaced by a suitable candidate.

## Other Special Circumstances

CHBA may choose to provide team selectors with a list of approved players who are unable to attend selection trials but who will be considered for selection along with the athletes attending trials. Selection will then be undertaken based on the merits of all the eligible athletes to the best of the selectors' ability and knowledge. It is not intended that being on this list will either enhance or prejudice athletes' chances of selection. Nor is it intended that not being on the list will enhance or prejudice the chances of the athletes in attendance at trials.

Teams are to be named before the Christmas break and will be posted on the CHBA Website and Facebook page. Head Coaches may apply to the Coaching Committee to vary these timings but will need to explain the reasons for the variation.

## **4. PLAYER RESPONSIBILITIES**

Your main responsibility is to represent CHBA with distinction, both on and off the court. Whenever you wear the CHBA uniform you are representing the club, and all those who have played for and been part of the club since it first started. This is a big responsibility – do your best!

- Be prepared to work hard in order to improve. Good players accept responsibility for their own performance. There is no benefit in blaming other people and don't make excuses.
- Respect the people willing to help you reach your goals. Listen and learn from your coaches, give them your undivided attention and remember they are there for your benefit, not theirs.
- To support your team at all times whether you are on the court or on the bench, both verbally and with positive body language
- To conduct yourself in a manner worthy of the association at all times. Any instances of inappropriate behaviour, consumption of alcohol, substance abuse, or attitude detrimental to the team or the association may result in disciplinary action or expulsion from the representative program.
- Be a good team-mate first and foremost – every team is bigger than any individual.
- Play for your team first, while doing your best to be the best you can be. Being selected to play for CHBA is a significant privilege and you should be proud of it.
- Basketball will develop you as an athlete but it, like all sport and especially team sport, presents you the chance to develop as a person.
- Be a role model for the junior players in our association both on and off the court
- Contribute back to the club in ways additional to your playing role; attend trainings for the Junior REP teams, Coach or be an Assistant Coach to a Junior REP or domestic team, support home games of both the Junior and

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Senior REP Programs, support fundraisers, volunteer your time or become a referee. The club relies on it's volunteers to make it what it is and our Senior Players can play a huge part in creating a wonderful culture within our organisation

### Player Court Time

- Players have no guaranteed court time. Representative basketball is considered an elite program and as such does not operate to all the same guidelines as domestic competitions, with a basic premise being that court time is not guaranteed for any player. Court time will be allocated at the coach's discretion.

### Other Player Expectations

- Support your team-mates at all times both on the court and on the bench. Negativity toward team members will not be tolerated.
- Players are expected to conduct themselves appropriately at all times. Our club is worthy of your best behaviour.
- It is important that you communicate with others.
- Do not argue with referees during a game. If you have any problems tell your coach so that they may approach the referees if necessary.
- A coach may request a withdrawal of a player from their team and a suitable replacement to be found if the coach believes a player is not meeting the required commitment or responsibilities to the team. The coach will submit in writing to the Representative Director outlining the details and actions taken to address the issues initially with the player. A decision will then be made to approve such a withdrawal when all information from all parties is taken into consideration. The decision of the Representative Director will be final.

### Domestic Requirements

- All representative players are required to play in their local domestic competition.

## 5. MESSAGE FOR PARENTS

It is essential for the team and the association's welfare that you not only support your own child but you must also support the coaching staff, team manager, other team members and the association administration. It is particularly important that you support the coach. They have to make hard decisions every day concerning the welfare of the association, the team and the individual players.

Parents must understand that all of our coaches are volunteers. They are the best coaches that we can make available to our players. The association will offer assistance to all coaches and players who want to improve. Parents must understand also that coaches are given the task of making objective decisions in regard to their players with respect to what is best for the team and association. We do understand that there will be some mistakes made. Effective communication between yourself and the coach is the key to addressing any issues you may have with the coaches' decision. If you have positive feedback this may be brought up at any time. However, if you have issues that need resolving then please follow the appropriate process (outlined below).

### Parent Enquiry Procedure

- Do not approach the coaching staff or manager in front of any players or supporters at a game or training.
- Wait 24 hours after the game or training before talking to the coach. Most problems will seem lesser after some time to think through the issues first.
- If both parties agree the team manager may be included in the discussion as an objective opinion.
- If a solution cannot be reached then the matter should be referred to the Rep Director.
- Should a suitable outcome not be reached, the issues may be referred to the CHBA Board of Management (BOM).
- Working with Children check is compulsory for parents directly involved with and CHBA Team.

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***Please follow the above process. It will ensure that everyone communicates with each other honestly and openly. CHBA will not look favourably on your situation if you have not attempted to follow the correct procedure.***

The Coach is to be the only source of technical feedback to the players. Coaching from the sidelines is never appropriate regardless of your knowledge of the game. We do encourage you to be vocal in your support for our teams. However, do not make negative comments to the opposition, the referees or other team members, as without these parties we don't have a game.

### **6. FUNDRAISING/SPONSORSHIP**

CHBA has approved the use of "self-help" fundraising and seeking of sponsorship through various packages. The guidelines surrounding this will be released before the commencement of the 2021 season, to allow teams and individual players to seek assistance with costs involved in representative basketball.

All fundraising and sponsorship must be given approval by the Board of Management (BOM).

The CHBA representative uniform (including logos) is not to be altered in any way. All sponsorship proposals must be lodged with our Representative Director to present to the Board of Management. No unauthorized additions or alterations are to be made to any apparel used by CHBA Representative Players, managers or coaches. Similarly, the use of any CHBA logo or the words 'Coffs Harbour Basketball Association', 'Coffs Suns' or 'Suns', can only be reproduced on clothing, uniforms, stationery, letters, or any other products with the prior permission of the Representative Director.

### **7. FEES & EXPENSES**

CHBA operates the Senior Representative program as a self-funded program; the association does not make any profit from the program. The expenses will vary and no exact figure can be provided at the beginning of the season as it will vary depending on travel and accommodation costs of each team, how far they progress in the competition and any sponsorships the team and/or individual secure.

All players are required to pay upfront fees of \$500 before commencement of the season; this is a deposit to cover estimated Team Nomination and Game Fees to BNSW for competition rounds, referee fees for the competition rounds, playing uniforms, CHBA administration fees and a contribution towards court hire for the season. This fee is to be paid in full directly to the CHBA office by 31 December 2023 in the following instalments.

Instalment 1      \$100      31 December 2023 to secure your position in the REP Program

Instalment 2      \$200      1 February 2024

Instalment 3      \$200      1 March 2024

Direct Deposit details      Coffs Harbour Basketball  
BSB: 082-551  
Account Number: 16-831-0715  
Reference: YLM – Player Surname

Other costs will need to be paid to the manager during the season. These will be required for court hire fees for training sessions, additional rounds for Finals or Tournaments (if needed) and travel expenses. Each year, early in the season, the team managers will provide the players and their families with an estimated budget to help families with planning for the costs of the season.

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## **'No Pay - No Play' Policy**

The assumption is that all fees will be paid by the allotted time. A 'no pay – no play' rule applies to all competition basketball at CHBA. Should payment not be received by the specified date, the manager will remind the individual. If payment is not received within 14 days the player shall be deemed 'un-financial' and suspended from all representative fixtures.

## **Player Sponsorship**

CHBA has approved the use of "self-help" fundraising and seeking of sponsorship through various packages. The guidelines surrounding this will be released before the commencement of the 2024 season, to allow teams and individual players to seek assistance with costs involved in representative basketball.

All fundraising and sponsorship must be given approval by the Board of Management (BOM).

## **Hardship**

Cases of genuine financial hardship can be brought to the attention of the CHBA BOM. These requests must be made in writing and will be dealt with in strict confidence.

Managers will do up a budget of costs early in the season to give to parents, so that parents can prepare financially, with payments for round games generally due 2 weeks prior to each weekend. Parents do need to be aware that there may be changes to this budget throughout the year and this is only a guide to help them pay. Payment for weekend will be paid directly to the manager of the team. Players are required to pay all fees/costs for the season whether they are in attendance or not at every designated training/weekend.

## **8. TRAVEL**

Teams participating in Senior Representative Basketball for CHBA, when travelling away, may stay together as a team, dependent on current Covid government regulation and will be reviewed round by round. As soon as accommodation has been sought by the managers for the team, cost information will be provided.

## **Transport**

Travel to representative venues will be by private transport. Managers may help to organise car-pooling if this is acceptable. If players travel with other drivers CHBA has a recommended rate of payment for petrol contributions. Petrol contributions are paid directly to the driver with whom the player travels

## **9. TRAINING**

All Senior Representative teams are required to train twice a week and where applicable undertake to commit to a home training program; coaches may also look to undertake further fitness sessions as the season progresses. Any coaches wishing to vary this may put a proposal to the Representative Director for consideration. All bookings for training are coordinated through the Association Administrators

### **Training requirements**

- Players must be on time and in appropriate training uniform
- As a general rule, all players must be at practice 10 minutes prior to commencement of training unless there is a valid reason. If, for some reason, you may be late for practice, please notify the Coach or Manager.
- Any injuries or illness must be reported to the coach prior to training. Ensure you have stretched before taking the floor.
- Listen and follow instructions
  - Listen carefully to the coach's instruction so you fully understand what is required in the execution and objective of the drill. If you don't understand something, ask

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- When your coach or one of your teammates are trying to explain something to you, give them your full attention – get eye contact. “A good player learns from their mistakes, a great player learns from other’s mistakes”.
- Work Hard. When it comes to being successful there are no shortcuts. Success takes work and lots of it. Don’t cut corners or cheat in drills. Let’s put in that little extra effort and give 100% all the time. BE CONSISTENT.
- Be coachable; learn to handle both praise and criticism. You must be able to accept constructive criticism and realise it is not an attack on you as a person. A player must understand that coaches criticise because they care. They are only trying to help you improve and make you become a better player. Try not to be oversensitive and take things personally.
- When injured you are still expected to attend games and training unless you are receiving treatment for your injury or if you are contagious and could pass your illness on to others.
- If you cannot attend training or are running late for training, the coach or manager must be contacted directly (not through someone else) before the session commences.
- Be positive, encourage and support your teammates throughout practice. Acknowledge a good pass or a great defensive play. Every chance you get to show your appreciation for a teammates effort, example by applauding or high five someone in recognition for a job well done
- Remember – to achieve success, it is the team that will achieve this outcome

### 10. UNIFORMS

Playing singlets are supplied by CHBA and remain the property of the Association. Team managers will collect the singlets at the end each weekend and at the completion of the season return to the CHBA office.

Your Coffs Harbour representative apparel is our branding, when wearing your Coffs Harbour Suns clothing in public or public places you are reminded that you are representing Coffs Harbour Suns and your behaviour reflects on all of your teammates and representative players.

It is recommended that you only wear your suns uniforms for training, competitions, and attending trials for basketball NSW academy’s/camps/events and/or whilst attending Coffs Harbour Basketball functions and events.

Players are to wear the approved Coffs Harbour Basketball training singlets to training.

All CHBA Representative Players are required to have the compulsory team uniform

- Representative Shorts
- Reversible Training Singlet
- Warm up Top

The following optional items are also available for purchase:

- CHBA Socks
- CHBA Bag
- CHBA Water Bottles
- CHBA Jumpers
- CHBA Tracksuit bottoms

It is compulsory for all players to be in CHBA uniform when representing CHBA, including when players are sitting on benches unable to play due to injury etc.

### 11. TEAM MANAGER

Each team requires a team manager, whose role it is to liaise with the team, coach, players and Association Administration. The team managers’ role is to provide direct administrative support to the players and coach.



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It is the responsibility of the Head Coach to organise a manager for their team and submit to the Representative Director for approval.

All managers involved in the CHBA Representative Program will be required to sign a manager's code of conduct and provide their Working With Children Number

### **Manager's Responsibilities**

- Implement and enforce CHBA rules and regulations
- Roster bench duties
- Provide assistance as defined by the coach to the team
- Collect all payments required from players and ensure all fees required to be paid to CHBA are paid promptly.
- Complete the scoresheet on arrival at venues prior to game commencing
- Organise trips away and abide by CHBA rules and regulations. Managers will be required to seek and book accommodation for the team and coaching staff. Managers are not required to undertake this for the parents of players, however they must ensure information is forwarded on to parents regarding venue to allow parents to book at the same venue if they so choose. If required, managers are responsible to seek suitable person/s to assist as house parents on away weekends.
- Assist with the promotion and distribution of relevant information
- As part of CHBA's commitment to player welfare, and to meet Duty of Care obligations, managers are required to advise CHBA of any injuries sustained to players at practice and games (i.e. via email), and players must be advised to contact CHBA to complete an injury report form.
- At the venue, managers are responsible for ensuring players are on time and in the correct uniform. Once players commence training and playing on the court they are the responsibility of the coach.
- During representative season managers provide most essential information to teams however players and parents should check emails and the CHBA website regularly for the latest news, draws and information: [www.coffsharbourbasketball.com.au](http://www.coffsharbourbasketball.com.au)

## Annexure 1

### COFFS HARBOUR BASKETBALL ASSOCIATION

#### Player Code of Conduct

- That you will abide by the policy and guidelines of the NSW legislation to child protection and BNSW's sports rage guidelines.
- Play by the Rules
- Never argue with an official. If you disagree, have your captain, coach or manager approach the referee during a break or after the game in an appropriate manner.
- Control your temper. Verbal abuse of officials or other players, deliberately distracting or provoking an opponent is not acceptable or permitted in basketball.
- Work equally hard for yourself and for your team. Your team's performance will benefit and so will you.
- Be a good sport. Acknowledge all good plays whether they be your team or the other team.
- Treat all players, as you would be treated. Do not interfere with, bully or take unfair advantage of another player.
- Co-operate with your coach, teammates and opponents. Without them there would be no competition.
- Have respect on and off the court for yourself, your teammates and all of those around you.
- Play for the 'fun of it' and not just to please parents and coaches.
- Avoid use of derogatory language based on gender, race or impairment.
- Be prepared to lose sometimes. Everyone wins and losses at some time. Be a fair winner and a good loser.
- At the end of the game, all team members to come together in centre of court and give three cheers to the opposing team and three cheers to the referee.

## Annexure 2

### COFFS HARBOUR BASKETBALL ASSOCIATION

#### Parents/Spectators Code of Conduct

- Parents/Spectators will abide by BNSW's Parents/Spectators Zero Tolerance Policy and guidelines on Sports rage.
- Encourage children to participate if they are interested. If they are not, don't force them.
- Focus on playing the game and your child's efforts and performance rather than winning or losing
- Teach children that an honest effort is as important as victory, so that the result of each game is accepted without undue disappointment.
- Encourage players to always play by the rules.
- Never ridicule or yell at a child for making a mistake or losing a competition.
- Do not criticize children in front of others, but reserve constructive criticism for more private moments.
- Remember children are involved in sport for their enjoyment not yours.
- Remember a child learns best by example. Applaud good play by all teams.
- Accept decisions of all referees as being fair and called to the best of their ability. Do not raise issues of disagreement publicly.
- Do not criticize opposing team members or supporters by words or gesture, including foul language, sledging or harassment of players, coaches or officials.
- Set a good example by your own conduct, behaviour and appearance.
- Support all efforts to remove verbal and physical abuse from sporting activities.
- Avoid use of derogatory language based on gender, race or impairment.
- Dress standards should be appropriate and project a positive image

**A breach in either code could result in up to a 12 month ban on attending events conducted by Basketball NSW.**