

# COFFS HARBOUR BASKETBALL

## 23 August 2023 Meeting Minutes Coffs Harbour Board of Management

**Meeting:** Coffs Harbour Basketball Association Board of Management  
**Attendees:** As per Item 2  
**Location:** Sports Central  
**Date and time:** Wednesday 23 August 1800hrs  
**Apologies:** Eliot Plater  
**Minutes by:** Secretary Natalie Ballard

### Minutes

No.	
1	Meeting Open and Welcome: Meeting Opened 1748hrs
2	Attendance: Sarah Schmidt, Nathanya Fall, Michelle Parker, Natalie Ballard, Adam Jones, Felicity Cook
3	Apologies: Eliot Plater
	<p>Address from Admin:            Website hoping to get it finished shortly. Logo being finalised            8 People left to pay for domestic competition            BNSW insurances are due and being emailed to players.            Clubs rolling along.            Michelle Nominations to be decided in the meeting.            Monday Financial Planner meeting.            Major Sponsor \$10,000 towards the singlets, in the WShore hospitality group potential for bistro vouchers etc each club will be sponsored by a individual hotel with the competition. Further conversations regarding the broader playing community.</p> <p>Each club 2 x \$3000 singlets owned by the club bond paid for the singlet and when or if returned \$40 bond with \$20 back when comes back in.</p> <p>Move CHBA Accept the WShore hospitality group sponsorship with each club looking into 2 x \$3000 to have the clubs own the shirts with bond for the singlets for players move to accept Michelle Parker, Second Sarah Schmidt Carried.</p> <p>Geoff Trip – Richard Boyle grant discussion regarding the Volunteer grant – were going to apply for that for the clubs for identification shirts and paraphernalia.</p> <p>Presentation information went out today:            Meal for all of the kids, referees, coaches, managers. Google form to be completed.            Trophies are ready.            Handbook and availability for Bronwyn Vigors and Seaside Classic.            Register for Trials went out today.</p>
4	Adoption of Previous Meeting Minutes: Minutes from the 19 <sup>th</sup> June Meeting.

	Moved: Adam Jones Second: Felicity Cook Carried
5	Business Arising Previous Minutes / outstanding items open items: <ul style="list-style-type: none"> <li>Financial Advisor – Meeting On Monday.</li> <li>YLM Financials - \$2800 email from Bec.</li> <li>Operations Manager – Few applicants so far.</li> <li>Constitution dates – 7<sup>th</sup> for CHBA (BNSW Zoom Meeting)</li> </ul>
6	Correspondence in/out: <ul style="list-style-type: none"> <li>Sports Central Hire Agreement.</li> <li>Certificate of Currency – Key Employment.</li> <li>Constitution Dates</li> </ul>
7	Electronic Voting: Term Dates: 4-1 for 2023/2024 then move to 1-2 into 3-4. Sunshine Conference: CHBA to fund the Nomination fees Completed.
8	Financial Report: <ul style="list-style-type: none"> <li>Monday 28<sup>th</sup> signing at 1730hrs for Financial Advisor to begin papers.</li> <li>Profit and Loss sheets given to the board.</li> </ul> Email regarding the Award wage increase, only applies for temp staff/casual staff, Salary – from July increase Move approve for Admin to receive the award wage increase. Moved: Adam Jones, Second: Michelle Parker, Carried. Sponsorship format- Discussed.
9	Coaching Director Report: <ul style="list-style-type: none"> <li>As per Email</li> </ul>
10	Representative Director Report: <ul style="list-style-type: none"> <li>Rep Accommodation: to be sorted through the rep regulations, rep regulations will be read to parents at the trials. As a board we will need to look at the repercussions of people not keeping inline with policies and regulations.</li> <li>NEJL – JPL Dates: End of league review currently 2 rounds have some issues NEJL and JPL round on the same weekend, this will be a massive taxing on associations for referees and coaches and has been put up to BNSW.</li> </ul>
11	Referee Director: <ul style="list-style-type: none"> <li>Junior Development Program Referee nominations Cooper Gater and Leeanna Richardson. Nomination to be sent to BNSW.</li> <li>Referee course to be held on finals day to be advertised.</li> </ul>
12	Competitions Director Report: <ul style="list-style-type: none"> <li>Clubs progress. Teams have been put together and looking at shuffling some teams between divisions.</li> </ul>
13	General Business: <ul style="list-style-type: none"> <li>Roles of directors Google Form to be sent to all directors for feedback and discussion via short meeting.</li> </ul>
14	Next Meeting Scheduled Meeting 18 September 2023
15	Meeting Close: 2011

