



20 May 2024 Meeting Agenda Coffs Harbour Board of Management

Meeting: Coffs Harbour Basketball Association Board of Management
Convened by: Chair
Attendees: Board of Directors.
 Invited Staff.
Location: Sports Central
Date and time: Monday 20th May 2024 1800
Apologies:
Minutes by: Natalie Ballard

Meeting Minutes

No.	Agenda item
1	Meeting Open and Welcome:
2	Attendance: Michelle Parker, Felicity Cook, Nathanya Fall, Sarah Schmidt, Natalie Ballard,
3	Apologies: Adam Jones, Michelle Betland
4	<p>Address from Invited Staff:</p> <ul style="list-style-type: none"> • Past President Shield – quote and options attached Action: first option. • Athled – additional products available as attached: Action: Swap the Bag out for the larger style. Leggings ask for a sample. • Woopi Courts – do we want to keep the bookings? For the moment we will cancel. • Walking Basketball – going well for the regular group / slow start on the All Abilities, Action: to advertise through a couple of other avenues. Sam to provide the materials for advertising. • Aussie Hoops – we setup 4 sessions this term. Monday – 10 participants, Thursday (woopi) – 10 participants, Saturday – 8am – 2 participants / 8.45am – 2 participants <ul style="list-style-type: none"> ○ cancel the 8am sessions and combine the groups. Each week more kids are joining so we just need to stick at it, Flynn Head Coach for Action. • AGM – notices sent out / report ready to go out on 28 May. Financial members registered to 6th June 2024 post the 6th to be accepted by the board. • Club bank accounts – all have been closed off and funds transferred to the main bank account. • Senior Rep Player Payments a few outstanding following up. • Competitions – good numbers across the board. Grading has now finished, and we are moving into the competition rounds. • Junior shorts have been distributed and well received. There are a few players waiting for singlets but not a lot. • Club delegates have been very helpful in getting all the teams sorted and assisting with chasing fees. • Pub raffles – are still going with them being rotated around all the rep teams. Each rep teams is making between \$200 to \$300 per raffle. • Welcome Hospitality Sponsorship - September due for renewal. • Jamboree –sports central has declined to cater, Coffs Harbour BA will be responsible for feeding.

	<p>Action: Google form to seek Expression of interest for volunteers for the event.</p> <ul style="list-style-type: none"> • Home Rep Round – we are hosting one last junior rep round only sports central venue. • Basketball Connect – essentially the same, July will be the go live.
	Board members to continue Meeting.
5	<p>Adoption of Previous Meeting Minutes: Move: Sarah Schmidt Second: Michelle Parker Carried</p>
6	Business Arising Previous Minutes / outstanding items open items: items completed
7	<p>Correspondence in/out:</p> <ul style="list-style-type: none"> • Les Gough AGM Nominations- responded. • Letter from member re incident Fri Domestic – Action Response has been given to the complainant, zero tolerance policy and codes to be sent to all involved. Court Supervisors, to go back through Zero Tolerance warning cards.
8	<p>Electronic Voting: The Hurdles Actioned.</p>
9	<p>Financial Report: Attached.</p>
10	<p>Coaching Director Report:</p> <ul style="list-style-type: none"> • Coaches Report May 2024 Prepared by Felicity Cook • July Holiday Camps- 4 dates booked in for Sportz Central. - Tuesday 9th – Shooting camp half days 9-12, 12-3pm - Thursday 11th (Waratah Women fundraiser) all welcome - Tuesday 16th Rep camp only - Thursday 18th domestic 3 x 3 5 v 5 scrimmage 3 courts. (Hall 2) Do we want to book another camp to be held at Wiigulga? • Rising Suns is booked/organised and invites/lists have been done up by Les. I will be the head coach for the program this year as Mat needs a break (and we seek floor coaches once we have all played round 4. • Coaches meeting held on Thursday 16th May 7-8:30pm at Sportz Central. We went over a number of topics including training expectations, Glory League usage, player/referees, Blazepods equipment, BNSW coach changes procedure, player attendance, suns coaching booklet. Only had 9 attended which wasn't a great turnout when we have 22 teams. Typed notes were distributed that night for those who didn't attend to read. • I will be asking Jarrod for a Level 2 Coaching Course from BNSW next week. I asked last year and was told maybe next year and we have plenty of coaches who are keen to do it. • Presentation Night committee- I have asked coaches if anyone would like to be involved. No one so far. Michelle asked the managers so we will start the ball rolling. • End of season present for players/coaches/managers/referees • Discuss VALUES SYSTEM FOR SUNS (previously tabled) • Star Tagz- where we are at. Suns and Domestic Clubs, potential to have some brought in for samples and allow people to purchase if they choose to. .
11	<p>Representative Director Report:</p> <ul style="list-style-type: none"> • Coffs Round – Court Supervisors / Arrangements Action: Michelle and Natalie to work with Supervisors to create the Roster for the round. • YLM home game this weekend coming Floor wipers to be arranged. • Senior Rep – The competition won to be used for court hire, to be given to the Snr women to cover court cost. • Sarah to send back out the board the rep proposal with a few alterations, a discussion will be then held with the individuals.

12	<p>Referees:</p> <ul style="list-style-type: none"> • Rep Referees, we had 10 Referees represent CHBA at the last 12s 14s round at Tamworth. Clare and Maddy refereed our 16/18 round in Port Macquarie majority of referees were playing referees, unfortunately we had a few referees who felt pressured not to referee meaning they withdrew and others had to play and ref in excess of the 5 normal games and others had to pick up the slack. • Clare has completed her YLM • Community Course to be run there is a lot of interest. • Association Development Course for those that are working towards the next step.
13	<p>Competitions Director Report: As per admins information at earlier address.</p>
14	<p>General Business:</p> <ul style="list-style-type: none"> • MPIO – has been approached awaiting a response. . • Staff Review, Action: Sarah and Natalie to work together to have a meeting. • Floor out on the back courts, the knots in the flooring have already started to show through letter to sports stadium management. Action: Sam to draft an email in relation to the floor to be sent to council. • Michelle and Felicity to look at the Training schedule for the rest of the rep season.
15	Next Meeting Scheduled Meeting 17 th June 2024
16	Meeting Close: 2040hrs